



You may like to use this **self-assessment tool** to help you understand what will be required of you during this course - the tasks that you will be doing in classes and lab sessions. This will enable you to identify any potential challenges. Please review the checklist below to determine your areas of need.

If you apply and enrol, and have determined you need assistance, please take this checklist with you to your meeting with the Accessibility and Learning Support team and/or the Principal Lecturer or Head of Programs, and they can help you come up with some strategies to help you be successful in your course.

### Core Requirements for Anaesthetic Technology

Communication skills	I can do this Y/N	Strategies to meet requirement
<ul style="list-style-type: none"> <li>Communicate effectively with a range of people including technicians, nurses', patients, relatives, doctors, and anaesthetists</li> </ul>		
<ul style="list-style-type: none"> <li>Use appropriate language and respect when working with people from different cultures</li> </ul>		
<ul style="list-style-type: none"> <li>Listen and follow instructions</li> </ul>		
<ul style="list-style-type: none"> <li>Read and understand written information according to the situation</li> </ul>		
<ul style="list-style-type: none"> <li>Write and record comprehensive patient information and documentation</li> </ul>		
<ul style="list-style-type: none"> <li>Understand and respond to verbal and non-verbal communication</li> </ul>		
<ul style="list-style-type: none"> <li>Use technology to communicate (e.g. computers, emails, electronic documents).</li> </ul>		
Technical and motor skills	I can do this Y/N	Strategies to meet requirement
<ul style="list-style-type: none"> <li>Checking, setting up and maintaining anaesthetic machinery and equipment</li> </ul>		
<ul style="list-style-type: none"> <li>Operate and manage electronic and mechanical testing devices</li> </ul>		
<ul style="list-style-type: none"> <li>Assist anaesthetist to insert breathing tubes, intravenous devices, and anaesthesia</li> </ul>		
<ul style="list-style-type: none"> <li>Able to cope with physical demands of the job (e.g. pushing, pulling, grasping, manipulating)</li> </ul>		
<ul style="list-style-type: none"> <li>Monitor patients and vital signs before, during and after procedures</li> </ul>		
Cognitive and intellectual skills		
<ul style="list-style-type: none"> <li>Organise, collate, analyse and understand information</li> </ul>		
<ul style="list-style-type: none"> <li>Problem solving skills</li> </ul>		
<ul style="list-style-type: none"> <li>Situational awareness, understanding and perception</li> </ul>		



<ul style="list-style-type: none"> <li>• Able to interpret information and critically think</li> </ul>		
<ul style="list-style-type: none"> <li>• Attention to detail and concentration skills</li> </ul>		
<ul style="list-style-type: none"> <li>• Sufficient vision and hearing to safely perform the job role</li> </ul>		
<ul style="list-style-type: none"> <li>• Apply basic mathematics (e.g. addition, subtraction, multiplication, division, percentages, fractions and decimals).</li> </ul>		
<ul style="list-style-type: none"> <li>• Observe and recognise changes in behaviour, safety, deterioration in physical or mental health</li> </ul>		
<b>Behavioural and social skills</b>	<b>I can do this Y/N</b>	<b>Strategies to meet requirement</b>
<ul style="list-style-type: none"> <li>• Work under pressure and during stressful situations</li> </ul>		
<ul style="list-style-type: none"> <li>• Control emotions and reactions, withholding personal opinions</li> </ul>		
<ul style="list-style-type: none"> <li>• Adapt to change, managing the unexpected and being flexible</li> </ul>		
<ul style="list-style-type: none"> <li>• Ability to reflect, take responsibility for own actions and be self-aware</li> </ul>		
<ul style="list-style-type: none"> <li>• Work in small spaces in close proximity to others</li> </ul>		
<ul style="list-style-type: none"> <li>• Treat all genders with respect and dignity, working and interacting collaboratively</li> </ul>		
<ul style="list-style-type: none"> <li>• Display professional behaviours e.g., punctuality, polite, confidentiality, maintaining personal and professional boundaries, accountability and responsibility</li> </ul>		
<ul style="list-style-type: none"> <li>• Comply with legislative requirements in the workplace including work health and safety</li> </ul>		


**Some of the core language, literacy, numeracy & digital (LLND) skills for this Industry are:**

Core LLND skills	I can do this Y/N	Strategies to meet requirement
<b>Learning –</b> <ul style="list-style-type: none"> <li>• legal and ethical guidelines of work,</li> <li>• understand human needs, &amp; individual differences,</li> <li>• service standards, safety policies and procedures.</li> </ul>		
<b>Reading –</b> <ul style="list-style-type: none"> <li>• reading and understanding client charts, treatment plans, instructions, procedures, manuals, standards, guidelines and work instructions,</li> <li>• industry specific terminology and symbols, workplace safety signs.</li> </ul>		
<b>Writing –</b> <ul style="list-style-type: none"> <li>• complete forms, charts, progress notes, WHS reports,</li> <li>• writing and taking messages</li> </ul>		
<b>Oral communication –</b> <ul style="list-style-type: none"> <li>• communicating with clients, their family and team members.</li> <li>• Communicating with clients who have impaired communication.</li> <li>• Effective questioning,</li> <li>• application of telephone skills and</li> <li>• transferring information to team members.</li> </ul>		
<b>Numeracy –</b> <ul style="list-style-type: none"> <li>• measure fluids, read weights and measurements,</li> <li>• read, interpret and document in charts,</li> <li>• calculate timeframes, input data,</li> <li>• use decimals, fractions, percentages, and formulae,</li> <li>• compare, contrast and evaluate</li> </ul>		
<b>Problem solving –</b> <ul style="list-style-type: none"> <li>• identify and respond to client's needs,</li> <li>• analyse and construct meaning,</li> <li>• assess and respond to risk.</li> </ul>		
<b>Technology –</b> <ul style="list-style-type: none"> <li>• use software to update observation notes and record health information,</li> <li>• basic computer skills.</li> </ul>		
<i>Please sign that you have completed this checklist</i> <b>Sign:</b> <b>Date:</b>		<b>Student name &amp; ID:</b>